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**Administrative and legal procedures in public administration of Ukraine**

According to the nature of the legal influence on administrative activity, it is necessary to divide procedures into three main groups: rule-making activity; adoption of individual acts of public administration; control. Influence limits of administrative and legal rules in those tree groups, as well as in their further division into subgroups, are not the same.

Legal support of the public administration sphere does not have the same level of formalization and systematization of legal norms as criminal or civil levels have. It means that legal regulation does not cover all areas of public administration. However, the need for their normative and legal regulation is not in doubt, and the development of the Code of administrative procedures in Ukraine is one of the directions of the reform in the field of administrative law.

The procedures to adopt internal-organizational and external focused individual acts of public administration are quite numerous. The importance of their administrative and legal support takes on special meaning. After all, the priority of citizens’ rights and freedoms in conditions of the administrative law reform has to be not only a declaration.

In relation to control procedures the necessity of their restriction in administrative activity has been well-grounded. In addition, an idea has been suggested that in the control sphere the gradual transition from the one-sided administrative influence to cooperation in all possible areas between two sides of administrative legal relations has to be made.

**Key words:** administrative procedure; rule-making activity; individual acts of public administration; control activity; public administration; administrative and legal rules; subjects of public administration; administrative and legal support.